



# Oklahoma Christian School

P.O. Box 509, Edmond, OK 73083 (405) 341-2265 Fax (405) 341-4710  
www.ocssaints.org

## TRANSCRIPT RELEASE FORM

### To the school:

Please mail the following items to the above address, Attn: Charlotte Marcus.

All records, including confidential records to include:

- √ Grades covering previous year
- √ Standardized testing
- √ Any special education or psychological testing
- √ Immunization records

In addition, so that we may further understand the student's transcript, please send any information regarding your school's grading system, the symbols used, etc.

### To the parent:

Please sign below to release school records.

Under provisions of public law #93.380, I hereby give my permission for:

\_\_\_\_\_  
NAME OF SCHOOL

\_\_\_\_\_  
SCHOOL ADDRESS, CITY, STATE & ZIP

*to release the above requested records pertaining to:*

\_\_\_\_\_  
STUDENT'S NAME

\_\_\_\_\_  
GRADE

\_\_\_\_\_  
SIGNATURE OF PARENT/GUARDIAN

\_\_\_\_\_  
DATE